

# ClickSWITCH



Manage all of your transactions in one place. **Sound simple? It is.**



## Get to know ClickSWITCH

Take advantage of ClickSWITCH, an easy, convenient and secure way to centralize your banking in one place – just another benefit of membership at FirstOntario Credit Union. With ClickSWITCH, Members can quickly and securely switch over automated payments and direct deposits from accounts at other financial institutions to their FirstOntario account. This means our Members no longer need to contact payees or billers when updating their financial information. This easy-to-use service does it all for you.

Members who use online banking have immediate access to ClickSWITCH. Not currently taking advantage of FirstOntario's online banking service that's available 24 hours a day, seven days a week? Do you need help to set up online banking?

Give us a call at 1-800-616-8878, we're happy to assist!

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[FirstOntario.com/ClickSWITCH](https://FirstOntario.com/ClickSWITCH)

## Frequently Asked Questions

### How does ClickSWITCH work?

Input your automatic payment and direct deposit information into the secure system and ClickSWITCH will contact your billers to switch your payments over to your new account.

### What do I need to start my switch?

It's easy! Gather your automated payments and direct deposit information. A previous account statement will identify recurring electronic payments and direct deposits that have been set up through your account.

### How long will it take to switch over my payments?

Timing varies depending on the type of payment, payee/biller and method needed to switch the payment. Online banking bill payments are switched instantly. Recurring payments and direct deposits typically take between 7- 10 business days, but can be faster with certain billers. Government-related switches may take longer.

### Can I use this service if I don't use online banking?

Yes you can! Call our Member Service Centre – they'll be happy to answer your questions or they can make an appointment for you to start your switch.



## ClickSWITCH Quick Start



1. Gather your direct deposit and/or recurring electronic payment information (a previous account statement should have everything you need).



2. Sign into online banking.



3. Look for the *ClickSWITCH* option, under *Payments*, on the left side of your screen.



4. Select the account(s) you want to switch to and click *Enroll* and *Sign in Now*.



5. Read and accept the Terms of Use.



6. You're ready to start switching!